



August 2010

*Dear Parents and Friends,*

*It is a pleasure to welcome you to the Townshend Elementary School. Most of you are returning to us, while some of you will be attending for the first time this year. I look forward to working with each of you and together creating an educational experience that is meaningful and fulfilling for each student.*

*Our school community is made up of approximately 90 children and 25 staff.. Expect to meet new people, strengthen old friendships and develop important relationships with members of our school staff. We are all a “family of learners”.*

*Thursday Packets is our system of sending information to you that is timely and important. Please read everything that comes home (also emailed) in the Thursday Packet and on Friday return anything requiring your signature or other attention (food choices, checks or other documents). I will be writing to you weekly in Thursday Notes and including the monthly calendar and notices for each week. Keeping communication flowing is essential and I very much appreciate how prompt everyone is with returned paperwork.*

*Each year I invite you to be as involved with your child’s education as you can. Please consider classroom visits, volunteering for projects and field trips, attending special programs and conferences. These foundation years in elementary school set the stage for life-long learning*

*This handbook will provide you with information about the programs and procedures at our school.*

*On behalf of the staff, I wish you and your children a positive year. Please don’t hesitate to call me or any teacher concerning your child’s experience. Never feel that your concerns are too small for a phone call. Your children are the top priority to all of us. We’re looking forward to a great year!*

*Sincerely,*

*Deborah M. Leggott  
Principal*