

TSB Minutes
@ Townshend Elementary School
7:00 p.m.
8-25-08-Draft

Present: David Dezen Dorf, Craig Hunt, Gregg Morrow, Jessie Bishop, Members of the Board, Andrea Royce, Bo Royce, Kathy DuGrenier, Kris Jerz, Members of the Public, Wendy Houlihan, Superintendent, Deborah Leggott, Principal, Judy Hawkins, Recorder

Absent: Kathy Hege

Approval of Minutes for August 11, 2008: David made a motion to approve the minutes of August 11, 2008. No discussion. Motion carried.

Additions and Deletions: None

Members of the Public: Kathy DuGrenier attended to request that the Taft Hill bus stop be a permanent bus stop for the entire school year. It was recommended by Kathy Hege to leave the bus stop as is for the first few weeks of the school year and go from there. A lengthy discussion took place concerning this issue. The decision was to leave the DuGrenier bus stop an April thru November bus stop until we have time to re-visit it. This will be brought up at the September 8th board meeting. Bo Royce also had a concern regarding a bus stop that involves his daughter and his tenant. The two bus stop issues will be put on the agenda for the September 8th meeting. Andrea reported that she does have the bus back, but the radiator was not replaced. She said Twin State Automotive said it was very likely that the radiator will need replacing before the end of the school year.

Bus issues will need to be addressed at the September 8th meeting.

David wants a copy of the bill and the quote to fix the radiator and he wants Deborah to get the bus repairs scheduled to have the radiator repaired.

Bills and Purchase Orders: David made a motion to pay the following: There were no payroll PO's for 13#14. Vendor Warrant PO #14 \$15,447.32, Vendor Warrant PO #16 \$120,490.16. There was a discussion concerning Vendor Warrant PO #16. WCSU will bill separate for half of quarterly assessments. An amendment was made to PO# 16 in the amount of \$28,634.16. Motion carried. David went over the Expense Report with the board. Page 1 an aide salary where it was budgeted 0 and in the hole for \$11.25. Deborah will check on this and get back to board. Special Education Salary thru the assessment. Deborah was asked to check on this and report back to the board. Page 3: Custodial Supplies: \$88.15. This has been taken care of. Deborah had a

question about one line item that needs to be reassigned: \$1,000 for a floor scrubber. Deborah will check on this and get back to the board. The church currently owes the school 1/3 of one dumpster for the materials they put in it.

Principal's Report: Deborah gave a comprehensive principal's report as follows: Kris Jerz gave an overview of her planned 6th grade trip for this year. Student Learning: We are all ready and waiting eagerly for our students to arrive on August 27th. Administrative Information: Technology workshop days: August 11, 18. Rick Hege worked with TES teachers. Administrators' Retreat: All WCSU administrators met at the Grafton Inn on August 18th. The agenda covered many topics: Professional Learning Communities, technology, the new Supervision and Evaluation Plan, and many more departmental agenda items. Building and Grounds: Septic Tank Replacement: On August 21st the septic tank near the front of TES was replaced. Window Repair: Screenmobile has completed most of the work and will be finishing this week. Building Preparation: Francis Bailey (Custodian) & Nancy Bumbala (cleaner) have done a wonderful job with building readiness for the first day of school. Enrollment: 90 K-6 students

Superintendent's Report: Wendy gave a comprehensive superintendent's report as follows: Tina and Janine did some work with teachers in writing and math. Today Bruce Wellman presented at Leland and Gray (the whole district met). Administrator's Retreat was held at Grafton Inn on August 18th. This was a one day Retreat that was very packed. Talked about goals: One goal was supervision and evaluation plan. Focusing on Professional Learning Communities. Wendy said to make sure to build in a feedback loop on anything new such as the above. Policy Meeting: September 10th at 6:30 p.m. @ WCSU office. Human Resources: A Plan and evaluation was developed for para-educators. It will be called a performance review. Job descriptions are also being worked on. WCSU Board Retreat August 27th, 8:30 a.m. @ West River Grille. Deborah presented the Act 60 school report. It is an assessment overview and state reports.

David mentioned to Wendy that there were some problems with purchase orders. The purchase orders changed after they had come to the board. If there are errors they really need to come to the board's attention. Wendy said she would relay this to Frank.

Old Business:

- a. Special Education teacher's aide-discussion/current staffing/vote: Deborah presented a list of the staff currently at Townshend Elementary School. This was requested by Craig at a previous board meeting. A lengthy discussion took place on this topic. They talked about the new inclusion model and many people spoke of their

thoughts, both pros and cons. Deborah reported that most children do better with the 80% in the classroom and 20% out of the classroom. No decision was made. This will be followed-up at the September 8th board meeting. Nancy Aldrich, special education teacher will give the board in-put as to how the model is working. In-put will also be received from the teachers.

- b. Building security cameras: The cameras have not been installed. Deborah will report back to the board.

New Business:

- a. WCEA contract discussion: Executive Session.

Committee updates:

- a. Executive/Super Board-August 27th, 8:30 a.m. @ West River Grille
- b. Policy-September 10th @ 6:30 p.m. @ WCSU
- c. Technology-None scheduled for TES

Correspondence:

Received correspondence from Otis Health Care concerning: 8/12 manhole replacement project and received the 7/1-7/31 meter readings. Deborah will file.

Received 2 pieces of correspondence from Vermont Department of Education dated 7/1/08: 1) Notification of grant awards and 2) Triple E information

Upcoming Meetings:

- a. WCSU Board Retreat-August 27th, 8:30 a.m. @ West River Grille
- b. WCSU Policy Committee-September 10th, 6:30 PM @ WCSU

Executive Session: David MOVED to enter executive session to discuss contractual negotiations. The motion carries and the Townshend School Board entered executive session at 8:52 P.M. with Superintendent Houlihan.

David MOVED to leave executive session at 9:30 P.M.

Resolution: David MOVED that the Townshend School Board ratify the July 1, 2008-June 30, 2011 agreement between the Townshend School District Board and the WINDHAM CENTRAL EDUCATION ASSOCIATION.

David MOVED to enter executive session to discuss personnel. The motion carries and the Townshend School Board entered executive session at 9:34 P.M. with Superintendent Houlihan.

David MOVED to leave executive session at 9:36 P.M.

Resolution: No resolution at this time.

Gregg MOVED to adjourn at 9:37 P.M. The motion carries unanimously.

Respectfully submitted,

Judy Hawkins
Recorder