

TSB Minutes
@ Townshend Elementary School
7:00 p.m.
6-9-08-Draft

Present: Kathy Hege, Craig Hunt, David Dezendorf, Gregg Morrow, Jessie Bickord, Members of the Board, Wendy Houlihan, Superintendent, Deborah Leggott, Principal, Judy Hawkins, Recorder

Call to Order: Kathy called the meeting to order at 7:00 p.m.

Approval of Minutes for May 26, 2008: Craig made the motion to approve the minutes of May 26, 2008. No discussion. Motion carried.

Additions and Deletions: None

Members of the Public: None

Bills and Purchase Orders: David made a motion to approve the bills and purchase orders as read: Payroll PO #75 \$199.89, Payroll PO #76 \$49.54, Payroll PO #77 \$16,275.63, Payroll PO #78 \$8,541.63, Vendor Warrant PO #79 \$34,791.82. David had a discussion concerning the invoice from WCSU which reflected an incorrect amount of \$20,119.00. However, the purchase order signed had the correct amount on it for \$20,120.00. Motion carried.

Gregg made a motion to move #7 (Superintendent's Report as Wendy needed to leave for another meeting. Motion carried.

Superintendent's Report: Wendy gave a comprehensive report. Wendy reported that WCSU has been identified for focused monitoring by the Dept. of Education next year because of our high percentage of special education students receiving services outside the regular classroom and the high percentage of our special education students in out of district placements. We are the third highest of all the supervisory unions in the percentage of our SPED students who are NOT in the regular classroom 80% of the school day. Boiler: 1978 boiler had two issues: This was grandfathered. This is not a code issue. The safety relief valve issue was noted on his 2006 inspection as well as on the 2008 inspection, but it is not a code issue. Some of the information submitted to Deborah was not for Townshend School but for other schools. A lengthy discussion took place concerning the boiler issue.

Principal's Report: Deborah gave a comprehensive principal's report. The last day of school will be June 24th (a full day). Last teacher day will be June 30th (a full day). There will be a kindergarten picnic with incoming K students on June 11th. They will get to spend some time with their new teacher, Joyce

Berry. Deborah reported on the June Field Trips: June 5th-5th-6th grades went to Lowell, Mass. National Park. Ann Gengarely spent three days in May working with kindergarten and first grade students. Civil War Tour: Grade 6 will be flying to Baltimore, MD. today and will tour Harper's Ferry, Gettysburg Battlefield, Antietam National Park, take a raft trip down the Shenandoah River, visit the Lincoln Memorial, White House and Arlington National Cemetery. Pequot Museum in Mashantucket, CT: 3rd-4th graders will be visiting this Native American museum. West River Railroad Hike in Jamaica State Park: Grades 1&2 on June 13th will be tracing the route of the old West River Railroad as a part of their transportation studies this year. Around the Town: Grades 1&2 take this annual trip to Townshend and learn where each other lives. Building and Grounds: Spotlights in covered playground area have been replaced and the timer reset to come on at 8:00PM-1:00AM. 6th grade graduation will be on June 19th at 6:30 pm. Maureen Holden will be their guest speaker. Field Day & School Club Picnic: June 19th @ 10am-1pm. Teacher in-service: June 25,26,27,30.

Old Business:

- a. Review/adopt Student Records/Directory Information Policy. Craig made a motion to adopt this policy. Gregg seconded. Motion carried.
- b. Review/adopt Acceptable Use Policy: Craig made a motion to adopt this policy as written. Jessie seconded. Motion carried.
- c. Review Non-Licensed Personnel Benefits Policy: The paragraph was added that had been requested. Craig made a motion to adopt this policy as amended to read must work 26 contractual hours per week. Motion carried. David will send the amended policy to Wendy and Deborah. It is warned as amended.
- d. GC septic report: Kathy is concerned that it does not deal with last years report and timelines. Craig will talk with Jim Crosier about the dates that will work for Townshend Elementary School.
- e. Boiler inspection report/replacement estimates: Wendy presented her report and Deborah distributed the estimates she received. She had 2 proposals. The board decided to continue to monitor the boiler situation. Deborah has another bid out and the board would like Deborah to pursue this.
- f. Deborah talked with Mr. Robinson @ Screenmobile and he said he would do the project for \$11,000 down from \$14,000. Deborah will bring the information to the next board meeting. Kathy made the motion to authorize Deborah to contact Mr. Robinson to get a final quote for window repair@ Townshend Elementary School. Motion carried.

New Business:

None

Committee Updates:

- a. Executive/Super Board- May 28, 2008. Transportation is an issue in the district.
- b. Policy-None
- c. Technology-None

Correspondence: None

Upcoming Meetings:

- a. WCSU Executive/Super Board-July 10, 2008 @ L&G, 5PM
- b. WCSU Policy Committee-September

Executive Session: None

Adjourn: Kathy made a motion to adjourn at 8:30 p.m.

Judy Hawkins
Recorder