

## TSB Minutes

@ Townshend Elementary School

May 30, 2007 @ 8:30 p.m.

Draft

Present: Kathy Hege, Judy Tietz, Al Claussen, Glen Beattie, David Dezendorf, Members of the Board, Deborah Leggott, Principal, Kris Jerz, Member of the Public, Judy Hawkins, Recorder

Call to Order: Kathy called the meeting to order at 8:30 p.m.

Approval of Minutes for May 14, 2007 and May 23, 2007:

David made a motion to approve the minutes of May 14, 2007.

David requested to correct the time of the special meeting. Kathy would like to clarify the benefit of Townshend having an informational meeting at Townshend when we have L&G across the street. Motion carried with above corrections. May 23, 2007. Transportation meeting. These meeting minutes are not available. They will be ready for the June meeting.

Additions & Deletions: Kathy had the following additions to the agenda:

Expense Report discussion, add f: Business Manager response as to why money for water purification system needed to be in the overall budget.

Bills & Purchase Orders: David made a motion to pay the following: Payroll Warrant PO #69 \$15,660.09, Payroll Warrant PO #70 \$8,727.94, Vendor Warrant, PO#71, \$289,746.62. The following checks will be held until June 4<sup>th</sup>: WCSU assessment and L&G assessment. Discussion: David had a question re: JP Electric for air filters. Deborah responded these are new permanent filters for our existing air handler. David had another question: Sparkie Electric-why don't we have hot water? Deborah responded that we needed them to determine why our hot water was failing.

Principal's Report: See Deborah's report. David made a motion to have Townshend's last day of school on Thursday, June 14<sup>th</sup>. (full day). Motion carried. Mary Ann Byron has decided to retire after the close of school. Her official last day request is June 19<sup>th</sup>. The board approved Deborah to advertise for Mary Ann's position. Ski room reorganization: Taffy Morgan with the assistance of several volunteers, cleaned and sorted equipment, moving things out of the room that houses our electrical and telecommunications connections. The boots only are stored on shelves in the pump room. The back storage room is cleaned out and dedicated to ski storage only.

Frank Rucker, business manager, attended the meeting to discuss the water purification system expense. Frank explained it would be a revenue and an expense and they would cancel out and not increase the budget.

Old Business:

End of year Financial Policy: David had redone this policy. David made a motion to warn the end of year financial policy. Motion carried. Deborah will post on the board to be warned.

New Business:

L&G transportation-end of year bill. TES has been asked to submit a bill to L&G what we feel is our portion of our transportation cost to take the kids to school this year. David made a motion to have Deborah send a bill to L&G for student transportation in the amount of \$7,820. Motion carried.

Bus fuel bill: The board requested that Deborah contact Andrea Royce, school treasurer to get a letter to the selectboard prompting the school treasurer to bill the selectboard for fuel from October-May.

Last day of school: June 14<sup>th</sup>-full day.

Fitness/health Policy-recess retention. There is a question about our Fitness/Health Policy. The board recommends this be put on an agenda to discuss at a future meeting.

Contracted transportation expenses: There is no bill and it is on the expense account and no one knows what it is. Deborah was asked to speak to Frank to find out what this might be.

Committee Updates:

Executive/Super Board: WCSU met last night it was an adjourned meeting. There will be another meeting scheduled for June 5 at 6:00 p.m. at L&G.

Policy: Still no meetings

Technology: No meetings yet. No local. District has one last function that has to happen.

Correspondence:

Letter-Sarah Tarbell. This letter needs to go thru the proper protocol. The letter was passed on to Deborah for the parent to be notified to go thru the proper protocol.

Upcoming Meetings:

WCSU-May 29, 2007 (tentative) 7PM L&G AI, David and Kathy will be attending the June 5<sup>th</sup> meeting at 6:00 p.m. L&G.

Executive Session-None

Kathy made a motion to adjourn. Motion carried.  
Meeting adjourned at 10:17 p.m.

Respectfully submitted,

Judy Hawkins