

TSB Minutes
@ Townshend Elementary School
7:00 p.m.
5-26-08-Draft

Present: Kathy Hege, David Dezendorf, Jessie Bishop, Craig Hunt, Gregg Morrow, Members of the Board, Deborah Leggott, Principal, Wendy Houlihan, Superintendent, Judy Hawkins, Recorder

Call to Order: Kathy called the meeting to order at 7:00 p.m.

Approval of Minutes for May 12, 2008: Gregg made a motion to approve the minutes of May 12, 2008. No discussion. Motion carried.

Additions and Deletions: Craig had an addition under last quarter tax payment.

Members of the Public: None

Bills and Purchase Orders: David made a motion to pay the bills and purchase orders as follows: Payroll PO #72 \$16,201.61, Payroll PO # 73 \$9,335.16, Vendor Warrant #74 \$2,223.28. 4th Quarter tax payment: Craig received a phone call from Miki. There was a discussion concerning our last quarter tax payment. David asked about a t-shirt for Principal of the Day. He was asking if it was charged to the right line in the budget? Deborah explained and it is on the correct line in the budget. Motion carried.

Principal's Report: Deborah gave a comprehensive report. Deborah presented a report from each teacher re: Interdisciplinary Units of Instruction: Students making learning connections.

Superintendent's Report: Wendy gave a comprehensive superintendent's report. A lot of the report was what was happening in the legislature. She gave a summary of some pertinent legislation enacted or maintained by the most recent legislative session. Teachers will be learning MAPPS during those last few days of the school year. This will do away with the G-made and DRP testing. This test is done on line and you can get the data quickly. End of the year: It was determined after much thought by Wendy and the Administrative team that June 24th be the last day of school for the year. This will be a full day and will give the students 177 instructional days.

Old Business:

Grace Cottage Septic Report: The preliminary report from engineering group was received. It does not give any details about condition of system. As they talk about changing the wear plate they wait an entire year so they have data

from all entities before changing anything. Some work will be done sometime in June.

Review Student Records/Directory Information Policy: (F5) A copy of this will be electronic. David moved that we warn the Student Records Policy. This will be warned for 10 days. Deborah will post. Gregg seconded.

Review Acceptable Use Policy: A copy of this will be available electronically. This policy was gone over at the previous meeting. Policy G11. This policy will be in the handbook next year. This will be warned for 10 days and Deborah will post. David moved to approve as written. Gregg seconded.

Storm windows/boiler estimate-update: Deborah has nothing new to report. She has 2 more estimates coming in. Screenmobile did not do the whole school. They will redo an estimate. Deborah received a fax during the meeting of the revised estimate from Screenmobile. The estimate is \$13,960.00. Deborah will need to check with Screenmobile to see about a lead time. There are issues with our boiler and we are in violation of a code. 4 issues: Safety relief valve -this is a priority. Housekeeping: Fire hazard issues. Code Issue: Feed water connection to this boiler needs to be re-piped. Priority: Boiler was observed to be short cycling. Deborah had someone look at this and they said nothing was wrong. We need some specificity as to what boiler, etc. Tim Jeffers will be coming to look at this. Deborah should have a report at next board meeting and the cost.

New Business:

Last day of school: June 24th-full day. Gregg made a motion to have June 24th be the last day of school for the 2007-2008. Motion carried.

Review Non-Licensed Personnel Policy: The TES Board will support a non-licensed employee with at least 26 contractual hours applying for dental benefits with the company benefit to providing the benefit to the teaching staff, be entirely paid by the employee. Craig made a motion to add this to the policy and re-visit next month. Motion carried.

Committee Updates:

- a. Executive/Super Board-None
- b. Policy-None
- c. Technology-May 22, 2008-There are lots of plans in progress. Kathy reported that TES was the 1st school in the country to file e-rate.

Correspondence: None

Upcoming Meetings:

- a. WCSU Policy Committee-May

- b. Super Board/Executive Committee-May 28, 2008 @ TES, 7PM (Craig, David and Kathy will attend)

Executive Session-None

Adjourn: Gregg made a motion to adjourn at 8:29 p.m. Motion carried.

Respectfully submitted,

Judy Hawkins
Recorder