

TSB Minutes
@ Townshend Elementary School
7:00 p.m.
4-28-08-Draft

Present: Kathy Hege, Jessie Bishop, Craig Hunt, Gregg Morrow, Members of the Board, Deborah Leggott, Principal, Kris Jerz, Member of the Public, Judy Hawkins, Recorder

Absent: David Dezendorf, Wendy Houlihan

Call to Order: Kathy called the meeting to order at 7:03 p.m.

Approval of Minutes for April 14, 2008: Craig made a motion to approve the minutes of April 14, 2008. Correction: Kathy asked to have corrected the following: New Business: The \$5,000 to the capital expenditure fund from the general fund on first meeting in June. Change date of meeting of 4-14 to 08 instead of 05.

Additions and Deletions: None

Members of the Public: None

Bills and Purchase Orders: Kathy made a motion to approve the bills and purchase orders as follows: Vendor Warrant PO #68 in the amount of \$14,434.36, and Director Warrant 042808 in the amount of \$2,426.58. Motion carried to pay the bills and purchase orders as read.

Principal's Report: Deborah presented a comprehensive principal's report. Kathy had asked Deborah to have this technology update done by each teacher. This is part of the technology plan. Each teacher did a comprehensive summary on what is happening in their class in regard to technology.

Superintendent's Report: No report as Wendy was absent.

Old Business:

Bus issue update: Jessie and Gregg will meet with the general manager, Mike at Auto Mall. They will meet with him next Monday and report at the next meeting.

New Business:

a. Student records/directory information policy: Kathy asked Craig to keep track of any changes that were made to the basic policy. Kathy suggested a

release form be placed in the handbook of things that might be released. This would be a blanket release at the beginning of the year for parents to sign as to what they will and will not release for their child. The board went over the policy in detail. Craig will forward these changes to Wendy. Kathy will ask Wendy to e-mail each board member a copy of the changes so they will be available for the next board meeting. AUP policy: This was discussed in detail. Kathy read some issues that David had recommended be addressed. Kathy asked to postpone the discussion on the Acceptable Use Policy until next meeting.

b. Principal's Contract: Craig made a motion to have the board chair sign the principal's contract. Motion carried. It has been signed by Deborah and Wendy and now Kathy.

Committee Updates:

Executive/Super Board-None
Policy-None
Technology-None

Correspondence: Kathy received two letters: 1) Letter from Otis Health Care Center stating that our septic system will be open on April 30th at around 11:00-11:30. Craig Hunt will be present. A letter from Julie Dolan was received asking to encumber 2007-2008 professional development money for an educational experience during the summer. Craig made the motion to encumber any leftover professional development money for 2007-2008 for an education experience over the summer concerning Julie Dolan. Motion carried.

Upcoming Meetings:

- a. WCSU Policy Committee-Early May
- b. Super Board/Executive Committee-May 28, 2008 @ TES, 7PM

Executive Session: None

Adjourn: Craig made a motion to adjourn at 7:50 p.m.

Respectfully submitted,

Judy Hawkins
Recorder