

TSB Minutes
@ Townshend Elementary School
7:00 p.m.
3-23-09-Draft

Present: Kathy Hege, Kristina Wright, Craig Hunt, David Dezendorf, Jessie Bishop, Members of the Board, Deborah Leggott, Principal, Wendy Houlihan, Superintendent (arrived at 7:02 p.m.) Judy Hawkins, Recorder

Call to Order: Kathy called the meeting to order at 6:58 p.m.

Approval of Minutes for March 9, 2009: David made a motion to approve the minutes for March 9, 2009. David asked to have the following corrections made: Under reorganization: The minutes should have read the minutes were approved for the official meeting of the Townshend School District not town meeting. Vendor Warrant PO#61 should have read Vendor Warrant not Payroll PO#61, and Kathy asked to have corrected: Mike Dolan-acceptance of L&G seat: it should have read accepting his seat on L&G board not Jessie's seat. Motion carried with corrections.

Additions and Deletions: Kathy asked to add to the agenda the following: Correspondence: Grace Cottage Fair Day, and Upcoming Meetings: Policy Committee Meeting on March 30th, 6:30 pm at WCSU.

Members of the Public: None

Bills and Purchase Orders: David made a motion to pay bills and purchase orders as follows: Director's Warrant 2009 03/23 in the amount of \$480.00, Vendor Warrant PO#64 \$6,108.38, Payroll PO#65 \$14,481.65, and Payroll PO#66 \$4,835.72. Discussion: Kathy asked about the taxable items on Sovernet bill. New equipment was installed and credited. The entire sales tax was subtracted and she wanted the board to be aware that the following month there might be a charge because the allowance wasn't made. We will pay as it stands for now. Motion carried to pay bills and purchase orders as read.

Principal's Report: Deborah presented her Principal's Report as follows: Student Learning: The K-6 teachers gave a summary of what was taking place in their classrooms.

Administrative Information:

Enrollment: Total 91

Snow days to date: Dec.12, Jan.5, Jan.7, Jan.28, March 9

Superintendent's Report: Wendy gave a superintendent's report as follows: Finance: The impact of the stimulus money on WCSU still is not clear. There appear to be 3 funding pots for schools: first is money coming through federal

formulas such as Title 1, IDEA, Title IID, etc. The second pot is state stabilization fund. The third pot is in tax credit bonds.

Human Resources: Bill Anton has been hired as new principal at Dover Elementary School. We are heading toward the end of the administrative search for the Associate Principal at Leland and Gray and hope to have our candidate by the next board meeting.

Meetings Upcoming: WCSU Reorganization Meeting March 25, 6:30 Marlboro, WCSU Annual Meeting May 27 at Windham 7:00 pm. The Commissioner of Education is scheduled at this time to attend this meeting.

Wendy gave a copy of the Roles and Responsibilities of the School Board to the Townshend School Board for their information.

Old Business:

- a. Mike Dolan-acceptance of L&G seat: He has been sworn in and taken the seat.
- b. Truant Officer appointment: Craig made a motion to appoint 1st and 2nd constables to the position of truant officer for the Townshend Elementary School. 1st constable is Mitchell Putnam and 2nd constable is Mark Morse. Motion carried.

New Business:

- a. Board Code of Ethics discussion/approval: At the last meeting Kathy distributed a copy of the Board Code of Ethics. No discussion. David made a motion to approve the Board Code of Ethics as signed. Motion carried. Deborah was asked to post on bulletin board.
- b. L&G reimbursement of Career Center charges from 2007: Kathy would like to clarify what the check for \$22,000 was for? Wendy was asked to check with Frank Rucker concerning this issue.

Committee Updates:

- a. Executive/Super Board-None
- b. Policy-None
- c. Technology-March 17 @ Newfane. David reported that the committee had a working session to determine the direction of WCSU technology.

Correspondence:

Grace Cottage Hospital Fair Day: A request was received from Stan Holt to use the school on August 1st for Grace Cottage Fair Days. Stan Holt has requested electrical access and a phone line outside of building. As in the past, around noon time someone from the board will stop by and disconnect the lines. Deborah has signed the request and will return to Stan Holt.

Upcoming Meetings:

- a. WCSU Reorganization Meeting-March 25, 2009@6:30 in Marlboro. David, Craig and Kathy will attend.

- b. WCSU Annual meeting-May 27, 2009@7PM in Windham possibly with the Commissioner of Education attending.
- c. WCSU Policy Committee-March 30th, 6:30pm @ WCSU

Executive Session if needed: None

Adjourn: Jessie made a motion to adjourn at 7:34 p.m. Motion carried.

Respectfully submitted,

Judy Hawkins
Recorder

DRAFT