

TSB District Minutes-Feb. 12, 2007  
Draft

Present: Kathy Hege, David Dezendorf, Glen Beattie, Al Claussen, Members of the Board, Deborah Leggott, Principal, Kris Jerz, Members of the Public, Tina Shakespeare, Asst. Superintendent, Andrea Royce, School Treasurer, Judy Hawkins, Recorder

Absent: Judy Tietz

Kathy called the meeting to order at 7:05 p.m.

Approval of the Minutes for January 22, 2007: David made a motion to approve the minutes of January 22<sup>nd</sup>. Al asked to change the following: increase P.E. to 2.5 days. Same paragraph-Medicaid money guidance add this after guidance - but we are paying the entire bill. Well casing estimate: Deborah talked with John West and he recommended that we not descale the well. Attendance: Frank Rucker arrived at the the meeting at 7:22 and left at 8:04. Motion carried with the above corrections.

Additions & Deletions: None

Members of the Public: Andrea Royce took the bus to be inspected at Auto Mall and questioned the bill for \$128. She talked with the two service managers at Auto Mall at a later date. She wanted to know from Auto Mall why they sublet the job out. Two backup lights were out and patching of the seats. Andrea was concerned with the cost of the inspection. She wanted the board to know what had been told to her at Auto Mall. She found out that it was contracted to A's for \$128.

Kathy mentioned that we received mail addressed to Miki rather than Andrea or the school. It needs to be changed.

Andrea mentioned that we have a couple of students that walk Route 35. She wants to know what her liability is here. They are high school kids. Tina will check on this for the board.

Bills & Purchase Orders: David made a motion to pay PO #45 \$14,968.71, PO #46 \$6,379.32 PO #47 \$11,632.87, DW 20070212 \$375.00. David questioned the cost of electricity. Our bill was \$944.89 this month. David suggests that the custodian shut the lights off when he is not cleaning a room. Deborah will talk with Tim about this. David also questioned WCSU OT, PT services. He was under the impression that OT, PT services were taken care of and we weren't billed separately unless it was summer services. Deborah clarified that this bill is part of the WCSU Assessment.

Principal's Report: Deborah gave a comprehensive principal's report. Lockdown drill: Letter from Lt. Rick Hopkins critiqued our drill. There were three major improvements to our procedures: 1) Locking all exterior doors throughout the school day. 2) Locking the basement access door (first door encountered) 3) Storing and copy of the emergency plan off-site at an easily accessible location. A copy of our plan and keys resides in two places: vault at Townshend Town Hall and at the State Police Barracks in West Brattleboro. Deborah reported that there needs to be a fire drill or lockdown once a month, not both. Africam Party: On Friday, February 9<sup>th</sup> at 7:00 am. Rick Hege set up a live streaming web feed from a game preserve in South Africa.

Talent Show/Silent Auction: On Friday, February 9<sup>th</sup>, Kris Jerz and the sixth grade students and parents organized a wonderful silent auction for the sixth grade trip to space camp in Alabama.

NECAP Test Results: TES 2005 results are as follows: % of students that achieved the standard: Reading: 71 Math: 65 Writing (grade 5 only): 36

Duct cleaning: Two estimates have been obtained as follows:

1. Duct & Vent Cleaning of America, Inc: \$1850.00,
2. Servpro of Keene, Inc: \$7,250.00.

David made a motion to hire Duct Clean of America, Inc. for \$1850, at the principal's discretion. This would be taken out of the Building and Maintenance line. Motion carried.

Read-A-Thon: March 30. This major fundraiser is a read-all-night event in which students get pledges in advance for every hour of reading they accomplish.

Winter Sports: JISP: If there is a Snow Day on Wednesday JISP will not be extended. You may go to Stratton on Wednesday but there will be no classes.

Superintendent's Report: Tina gave a superintendent's report.  
Informational Items: The winter issue of the WCSU Newsletter/Report entitled Matters of Education, from the office of the Superintendent, will be distributed electronically to all board members, administrators, and teachers.

NECAP results from fall 2006 are finally in from the Vermont Department of Education. Principals can access individual student scores on-line.

At the February WCSU Administrator's Team Meeting, Tracy Binet-Perrin of the Homeless Children and Youth Project, will complete a training with principals to help them understand the legal requirements regarding homeless children and schooling.

The interviewing process for the position of WCSU guidance counselor has been completed. The position became open when Melanie Zwolinski accepted the offer to become Leland and Gray's Middle School guidance counselor, replacing Brownie Towle who retired.

The Committee for the continuing development of the Local Assessment Plan will be meeting in March.

The 2007-2008 school budget for Leland and Gray successfully passed by vote on Wednesday, February 7<sup>th</sup>.

Updates: Meetings of the Committee for the revision of the WCSU K-6 Language Arts Curriculum Framework were scheduled for the following dates:

Grades K-2: January 22<sup>nd</sup> and February 5<sup>th</sup>, from 1-3 at WCSU

Grades 3-6: January 11<sup>th</sup> and February 1<sup>st</sup>, from 1-3 at WCSU

During the month of March Teacher Input Forms will be distributed to teachers of grades K-6 from the Language Arts Curriculum Committee.

The regional presentation of Commission Cate's White Paper will be hosted at Jamaica Village School on March 7<sup>th</sup>, at 6:00 p.m. This meeting is open to the public.

The WCSU central office said goodbye to Mabel Hmielski, who has been Abby Dillon's Special Education Administrative Assistant for 7 years, on Friday, February 9<sup>th</sup>.

School cancellation due to weather related factors, please recognize that there are clear guidelines that go into effect but that being successful with these decisions is an inexact science.

Old Business:

Air exchange follow up: See principal's report

Policy CD for board members: Deborah has the policy CD's for the board members. She distributed these at the meetings. Deborah also kept a copy.

New Business:

Current debt interest-Town Meeting impact. The board discussed the tax pre-bate. The pre-bate will go directly to the

town rather than the homeowner this year. Kathy sent an e-mail to the legislature saying the town should not be allowed to sit on the collected tax money and it is not fair to the school. Kathy said we will be running about \$4,000 in the hole in interest this year. David will make a motion from the floor to change article 10 and 24. He will make a motion to change article 24 before Article 10. Take it out of order. Motion carried. David will put the spreadsheet together to have a fact sheet for town meeting.

Out of budget year expenses-Special Education mileage reimbursement (2 years old), lost checks (over 2 years old) Kathy mentioned that we are getting bills for over 2 years old. Kathy would like to set a policy with a time limit of how long it would be before they don't make the school pay. Kathy asked Tina to check this out before next meeting.

Policy for 90 day limit on outstanding expenditures-legality question. A policy will be written for outstanding expenditures over 90 days from end of fiscal year.

Pedestrian crossing signs: David would like to make a motion to have the signs in the building at end of night. Motion carried.

Bus issues-Inspection and repair concerns: Andrea covered these. See under Members of the Public.

Dept of Correction: The Dept of Correction is looking for places in the Valley to do community service. The only requirement is that it be documented. These are non-violent offenders. The board decided to have Deborah call and get more details about this program.

Committee Updates:

Executive/Super Board: No meetings

Policy: None

Technology- TES tech plan-Tues. February 13<sup>th</sup> at 4PM. WCSU tech committee met and they developed a job description. This

will be sent out to the administrators to review. At the February 13<sup>th</sup> meeting it is hoped that the technology plan will be passed at the board level.

Correspondence: State Police crisis letter: See Principal's Report. The board discussed this at length. DL will get an estimate re: locking the first door inside the building.

Upcoming Meetings:

TES Technology Committee meeting-February 13, @4PM  
Pre-Town Meeting at the Town Hall-February 27, @7PM

Executive Session: None

Adjourn: Kathy made a motion to adjourn the meeting at 9:35 p.m. Motion carried.

Judy Hawkins  
Recorder