

TSB Minutes
@ Townshend Elementary School
7:00 p.m.
12-22-08-Draft

Present: Kathy Hege, David Dezendorf, Craig Hunt, (late arrived at 7:06 p.m.)
Members of the Board, Deborah Leggott, Principal, Jamie Cone, Brattleboro
Reformer, Judy Hawkins, Recorder

Absent; Wendy Houlihan, (ill), Gregg Morrow, Jessie Bishop

Call to Order: Kathy called the meeting to order at 7:06 p.m.

Approval of Minutes for December 8, 2008: David made a motion to approve
the minutes of December 8, 2008. No discussion. Motion carried.

Additions and Deletions: Addition New Business: 403B, and 21st Century
Grant.

Members of the Public: None.

Bills and Purchase Orders: David made a motion to pay bills and purchase
orders as follows: Payroll PO#42 \$16,695.45, Payroll PO#43 \$12,925.45, Payroll
PO#44 \$23.97, Payroll PO#45 \$3.98, Vendor Warrant PO#46 \$18,827.36.

Discussion: Vendor Warrant PO#46 was removed because it needed to be
signed off on by Special Education Director. It related to fees from Susan
Wagner which was part of services in Fiscal Year 2008. Motion carried.

Principal's Report: Deborah presented a comprehensive principal's report.
She reported on the following: MAP Testing completed K-2: K-2 was well
prepared to handle the mouse. Kindergarteners were very confident in taking
the tests. Holiday Preparations: traditions at TES: Popcorn Sale: a "white
elephant" event that provides all students a shopping experience from
donated items using popcorn as currency. Classroom Fundraising: Grade 5
has been busy promoting their catalog of homemade crafts. Proceeds will be
used for fieldtrips. Administrative Information: 1st Snow Day was on
December 12th. Building and Grounds: New thermostats have been ordered.
Warren Beattie will install new electronically programmed thermostats in
every room in January. Current Enrollment: 92.

Superintendent's Report: Wendy was ill, thus no report was available...

Old Business: Budget discussion: Kathy did receive the revised budget and
all the changes have been made. Craig made a motion to adopt the budget as
proposed. Motion carried. Town Meeting Warning: Kathy has some samples

of warnings from other towns and passed them out to the board members to review. Kathy will type up the draft and present to the board at the next meeting. Kathy will send everyone a draft to review before the next meeting. She will do two drafts, one with the pre-K and one without.

New Business: a. Schedule Superintendent's evaluation (January). The board will meet on January 12th to do the Superintendent's evaluation. B. 403B. The board wants to see the plan not the resolution. Deborah will contact Wendy to let her know that David will be coming to WCSU to get a copy of the plan. C. 21st Century Grant. Deborah reported on this. She has been meeting with Wendy and the Principal from Wardsboro re: 21st Century Grant. The grant is for after school programs, and is a federal grant. In order to qualify you have to meet poverty level. Deborah explained thoroughly how this grant works. The grants are around \$80,000. They would be shared between 2 sites. Wendy is exploring if schools from other districts could apply with us for this grant. Many questions were asked by the board. There is a deadline of February for the spring round. The board has told Deborah they don't want to pursue this at this time.

Committee Updates:

- a. Executive/Super Board-Super Board meeting on December 10th at Brookline. Steven John was confirmed as Superintendent. The WCSU budget was approved less the agency fund.
- b. Policy-None
- c. Technology- TES Technology Meeting is scheduled for January 22nd at 3:00 p.m. Laptop batteries-there appears to be some of the older laptops needing batteries. Deborah was asked to talk with Rick about ordering some new batteries. They are looking at purchasing 8 batteries.

Correspondence:

Kathy passed around a piece of paper addressed to Leland & Gray that Miki Wasung had written.

Upcoming Meetings: Annual Meeting in Windham in May. WCSU-reorganization meeting, March 10th in Marlboro.

Executive Session: None

Adjourn: Craig made a motion to adjourn at 8:02 p.m. Motion carried.

Respectfully submitted,

Judy Hawkins
Recorder