

TSB Minutes
@ Townshend Elementary School
December 17, 2007
7:00 p.m.
Draft

Present: Glen Beattie, Kathy Hege, David Dezendorf, Al Claussen, Judy Tietz, Members of the Board, Wendy Houlihan, Superintendent, Deborah Leggott, Principal, Judy Hawkins, Recorder

Kathy called the meeting to order at 7:05 p.m.

Approval of the Minutes for December 3, 2007: David made a motion to approve the minutes of December 3, 2007. Kathy asked to correct under Principal's Report: instead of 2 personal days for Deborah it should have read 3 days. Motion carried with correction.

Additions and Deletions: Kathy had one addition to Old Business: Water Purification System.

Bills & Purchase Orders: David made a motion to pay the following bills and purchase orders: Director's Warrant 2007 12/17 for \$150.00, Payroll PO #36 for \$18,173.92, Payroll PO # 37 for \$8,407.21, Vendor Warrant #38 for \$105,891.78. Discussion took place on the following: Future planning for Cafeteria Plan. Richards Group, Mix up in Pizza order. The PO for the Vermont School Board Association was approved. Course Reimbursement. WCSU Assessment: It was requested to hold until released by the board chair. The bills and purchase orders were approved as stated. Motion carried.

Principal's Reports: Deborah gave a comprehensive principal's report: Highlights: Budget information: Two events this week: Popcorn sale tomorrow and Thursday there will be a holiday lunch.

Superintendent's Report: January 11th will be an in-service for all elementary schools but not L&G. Finance: Process and timeline for hiring Leland and Gray Principal, Legislative Regulation: WCSU Policy Committee-January 9th, Supervisory Union Office 6:30-8:30 p.m. Next WCSU Board Meeting: January 30, 2008 at Marlboro Elementary School for the primary purpose of the next steps in the strategic planning process.

Old Business:

- a. Bus/handicapped parking traffic issue: Recommendation: Mr. Marcus came down from the state and said the road around the school should be a one way road. This is not the school's road so they can't make that decision. We are going to make an accommodation to make sure

- the door is kept free so passengers can unload or load. Deborah will consult with the parent regarding the recommendation from the VTRAN.
- b. Draft budget review: Glen has not had a chance to look at bus. Al suggested an energy audit of the building be completed, the board was in agreement with this. The following changes were made from the December 7th draft: Transportation: ½ to L&G =\$9,078 (revenue), Repairs/maintenance/Contracted Services: changed from \$1,000 to \$3,000, Data Management from \$2,000 to 0, Accounting: 5% raise for Treasurer's Salary= \$1,655, Disposal/Snow Removal: change to \$2,500, All staff salaries in reserve (certified & non-certified). The exception is the Treasurer (elected official) & Tech support (contracted service). Food Purchases: change to \$1,400. The meal count (overall subscription has increased). Fuel Oil: increase to \$18,000. This is a compromise based on last year's use.
 - c. Deborah presented a proposal for a TES Technology Teacher.
 - d. Water Purification System: David made a motion to sign resolution and certificate for the Vermont Agency of Natural Resources and Vt. Mutual Bond Bank. Motion carried. Planning Loan Note: Certificate of Registration: Arbitrage and Use of Proceeds Certificate: Loan Agreement: The board members signed these and IRS Form 8038-GC.

New Business: None

Committee Updates:

- a. Executive/Super Board-December 5th Dover meeting
- b. Policy-January 9th at Supervisory Union Office 6:30-8:30 p.m.
- c. Technology-December 10th TES meeting-TES is now using electronic report cards.

Correspondence: None

Upcoming Meetings:

- a. Super Board January 30, 2008 @ 7PM, Marlboro with a possible Executive Committee meeting preceding it @ 5 PM. David, Kathy and/or Al/Judy will attend the meeting

Executive Session:

- a. Contract Negotiations

David MOVED to enter executive session to discuss personnel negotiations. Motion carried. The Board entered executive session with Wendy Houlihan at 8:43 P.M. as Al Claussen III, Deborah Leggott, and Judy Hawkins left.

Kathy MOVED to leave executive session at 9:15 P.M. Motion carries.

No resolution at this time.

By general consent the meeting adjourned at 9:15 P.M.

Respectfully submitted,

Judy Hawkins
Recorder