

Townshend School Board Minutes
@ Townshend Elementary School
7:00 p.m.
11-12-2007 DRAFT

Present: Kathy Hege, Glen Beattie, David Dezendorf, Judy Tietz, Al Claussen, Members of the Board, Wendy Houlihan, Superintendent, Deborah Leggott, Principal, Andrea Royce, Kris Jerz and Kathy DuGreniere, Members of the Public, Judy Hawkins, Recorder

Call to Order: Kathy called the meeting to order at 7:03 p.m.

Approval of the Minutes for October 22, 2007: David made a motion to approve the minutes of October 22, 2007. The minutes were approved as written. No discussion. Motion carried.

Additions and Deletions: Kathy asked to add the following: New Business: b) audit report for the town. 13) Executive Session: a) Personnel b) Negotiations.

Members of the Public: None

Bills and Purchase Orders: David made a motion to approve the following bills and purchase orders: Payroll PO #28 \$15,417.33, Payroll PO #29 \$8,838.56, Payroll PO #30 \$16,059.55, Payroll PO # 31 \$8,044.45, Director Warrant DW 2007 11/12A for \$30.00 Director Warrant DW 2007 11/12B for \$90.00, Vendor Warrant #32 \$259,725.46. David asked to hold the L&G assessment until December 5th. Motion carried to hold the assessment and to pay the bills and purchase orders.

Principal's Report: Deborah gave a comprehensive report: She addressed the following: TIGER Bullying/Harassment Program, Career Center Field Trip, Winter Sports Program, the play "Oliver", School Club, Security, Lock Down Drill, and Water Disinfection Project.

Superintendent's Report: Wendy gave a comprehensive report: She addressed the following: Curriculum/Instruction Student Learning, Finance, VSA/VSBA Conference November 1-2, Policy Committee, WCSU Board/administrator retreat was held at Hennessey's.

Old Business: a. Winter bus schedule clarification: A lengthy discussion ensued. Judy made a motion to add to the Route 30 afternoon run only to include Dezendorf, Plumb Road, Taft Hill, Sawdust Alley, East Hill. David

amended the motion to leave the bus stops as it currently stands. David removed his amendment. A vote on clarification of Judy's motion; Route 30 afternoon run for the winter: Dezendorf, Plumb Road, Taft Hill Collections, Sawdust Alley, East Hill . The motion fails. Kathy made the motion to include PlumbRoad, Taft Hill Collections, Sawdust Alley and East Hill. The motion carries. Glen abstained. This schedule starts on November 15th and ends on April 15th.

b) Grace Cottage letter concerning septic repair: Kathy distributed a letter from Grace Cottage. It was in response to our letter to them concerning the septic repair. They offered to be responsible and absorb the costs to replace the manhole.

c) Bus/handicapped parking/traffic issue update: Wendy has had no response from the inspectors. She is now trying another person to get an answer.

d) Business Manager agreement/CFO update: Kathy still has the agreement that the board developed. She is waiting for some information from Wendy concerning the new position.

e) Water purification system update: Deborah reported that the Planning Grant Loan has been approved.

New Business: Change of December meeting dates (December 3rd and 17th by motion. Al made a motion to change the meeting dates to December 3rd and 17th. Motion carried. Deborah will make sure Heidi and Lisa know of the change.

Audit Report to the town: Jennifer Joyce and Kim Liebow asked Andrea to have the information that will go into the town report in their hands by November 30th. This will be impossible. .

Committee Updates:

- a) Executive/Super Board-Board Retreat on October 24th- This was held at Hennessey's-No business was conducted, but it was a very positive opportunity for sharing between school board members and administrators. .
- b) Policy-Newfane meeting on October 29th: Al reported on this meeting.
- c) Technology- No dates have been set. All report cards have been completed. District Technology Committee does not exist at this time.

Correspondence: Letter from Grace Cottage- (See above)

Upcoming Meetings:

Super Board-Budget meeting on November 14th?-Kathy David, Al or Judy will attend this meeting in Wardsboro.

Executive Session if needed: David made a motion to take a 5 minute break before entering Executive Session. Motion carried.

David MOVED to enter executive session to discuss a personnel issue. The motion carries and the Townshend School Board, Principal Leggott, and Superintendent Houlihan entered executive session at 8:18 PM.

David MOVED to leave executive session. The motion carries and the Board entered public session at 8:33 PM.

Resolution: By unanimous consent the Townshend School Board gave Principal Deborah Leggott direction to take any emergency actions necessary due to personnel issues. Actions taken will be discussed for ratification during the November 26th Townshend School Board meeting.

David MOVED to enter executive session to discuss employee negotiations. The motion carries with Al Claussen III recusing himself from the discussion as the Townshend School Board, Principal Leggott, and Superintendent Wendy Houlihan entered executive session at 8:36 PM.

David MOVED to leave executive session. The motion carries and the Townshend School Board left executive session at 8:50 PM.

No resolution.

By general consent the meeting adjourned at 8:50 PM.

Respectfully submitted,

Judy Hawkins
Recorder