

TSB Minutes
@ Townshend Elementary School
7:00 p.m.
11-10-08-Draft

Present: Kathy Hege, David Dezendorf, Jessie Bishop, Craig Hunt (late) arrived at 7:35 p.m., Members of the Board, Kris Jerz, Rebecca Holmes, Kristina Wright, Members of the Public, Deborah Leggott, Principal, Judy Hawkins, Recorder

Absent: Wendy Houlihan, Superintendent, Gregg Morrow, Member of the Board

Call to Order: Kathy called the meeting to order at 7:00 p.m.

Approval of Minutes for October 27, 2008: David made a motion to approve the minutes of October 27, 2008. No discussion. Motion carried.

Additions and Deletions: Addition under 11: Correspondence: Resignation.

Members of the Public: Rebecca Holmes and Kristina Wright attended to discuss Act 62 (pre-kindergarten). (See Superintendent's Report)

Bills and Purchase Orders: David made a motion to pay the bills and purchase orders as follows: Payroll PO#33 \$18,766.55, Payroll PO #34 \$7,755.66, Vendor Warrant PO #35 \$7,524.54, Director Warrant 08/11/10 \$200.00. Discussion: David asked about Reinhart bill being less than the amount stated. Deborah explained that it was due to Brookline's milk amount and the 6th grade class from TES amount having separate checks. Motion carried to pay the bills and purchase orders as read.

Principal's Report: Deborah gave a comprehensive principal's report. Student Learning: The 5th and 6th grade mirrored the political activities of our presidential candidates by participating in an election debate and sponsoring an all-school voting event on November 3rd. On November 6th a special All-school meeting featured the geology projects that have been completed this fall. There was a Walk-a-Thon on October 30th which coordinates with the Healthy Lifestyles action plan goal. On Halloween the 5th and 6th grade students set up games in the gym and all students gained admission to the games with their pennies. All proceeds went to UNICEF. Administrative Information: Deborah works with a group of teachers/administrators weekly, with Janine Maninen as facilitator to continue to explore the Professional Learning Community model through this seminar practice. Building & Grounds: Lighting: Mike's Electric has returned to repair two switches. The bathroom lights weren't part of the original grant but they have been asked that they be added (12 bathroom light fixtures). Screen mobile: The final repairs for the windows has been scheduled for November 23, 26, 28, 29.

Superintendent's Report: Wendy has announced her retirement and the board is in the process of interviewing and hiring her replacement. Wendy did not attend the meeting, but prepared the following report: Policy/Regulation: The elementary principals and Wendy have been meeting to understand Act 62, the State Board of Education Rules. She sent in a comprehensive list of rules to allow the board to better understand Act 62. WCSU: WCSU Board/Administrator retreat was held on October 29th at the West River Grille, where work continued on the strategic plan, with the first brainstorm of big goals. This work will continue at a future meeting. WCSU Board of Directors meeting: December 10, 2008 at Brookline at 7:00 p.m. Budget vote. WCSU superintendent's budget will be presented to the TES School Board at its November 24th meeting.

Old Business:

- a. Pre-school discussion-Act 62: Wendy sent some information re: Act 62 and what requirements are, definitions, etc. The question before the board tonight is whether they want to begin a process for this to happen? It was suggested to send a survey to the town to see where they stand on this topic. Kathy would not like this program to take place in the school building because of the age of the building and the rules that go along with Act 62. The board asked Deborah to follow up with Wendy to see what needs to be done from here.
- b. Bus survey results? No results at this time.
- c. Lighting questions-more efficient left on or turned off? Why not new bathroom fixtures? The board has asked Mike's Electric to see why the bathroom fixtures weren't in the original grant and if we can get them added. David made a motion to have Mike's Electric return and remove all the sensors. Motion carried.
- d. Budget review: This is the 2nd draft of the budget. The board reviewed the 2nd draft of the budget. Deborah has been asked to report to the board at the first meeting in December to see how the special aide to the special education teacher is working out. Deborah will have a summary prepared with the help of the special education teacher. The board asked Deborah to look at every line to see if there is anything we can defer this year and report back to the board. Deborah will get a 3rd draft of our budget. Frank Rucker will be asked to attend to discuss the WCSU budget and the TES budget.
- e. Town Meeting warning update-Wendy told the board they have the right to set time and date.
- f. Dissection Policy adoption: David made a motion to adopt the dissection policy. No discussion. Motion carried.

New Business: None

Committee Updates: a. Executive/Super Board-WCSU Retreat 10/29/08 & Emergency Meeting 11/06/08: David attended and reported there is still work to be done. Boards

and Administration will work to support children, administrators, increased teacher education, etc.

The TES board will meet on November 17th, due to the conflict with the November 24th meeting to interview candidates for a new superintendent. A process has been put in place to start to interview in-house candidates for superintendent.

Policy: Nothing

Technology-TES meeting 10/6/08-None

Correspondence: Resignation: Frances Bailey, custodian, gave his resignation. Craig made a motion to accept the resignation of Frances Bailey. Motion carried.

Upcoming Meetings

- a. WCSU Super Board meeting-December 10, 2008 in Brookline, 7PM (budget approval)

Executive Session:

David MOVED to enter executive session to discuss personnel. The motion carries and the Townshend School Board entered executive session at 8:45 P.M. with Principal Deborah Leggott.

David MOVED to leave executive session. The motion carries and the Townshend School Board left executive session at 9:08 P.M.

Resolution: Craig MOVED to direct Principal Deborah Leggott to post and advertise locally for the position of custodian for Townshend Elementary School. The motion carries.

David MOVED to enter executive session to discuss personnel. The motion carries and the Townshend School Board entered executive session at 9:11 P.M. with Principal Deborah Leggott.

Craig MOVED to leave executive session. The motion carries and the Townshend School Board left executive session at 9:19 P.M.

Resolution: David MOVED to direct Principal Deborah Leggott to contact the WCSU Superintendent regarding the discussion of the Townshend School Board of a possible reduction in force. The motion carries.

By general consent the Townshend Board meeting adjourned at 9:23 P.M.

Respectfully submitted,

Judy Hawkins
Recorder

