

TSB Minutes
@ Townshend Elementary School
7:00 p.m.
10-27-08-Draft

Present: Kathy Hege, Jessie Bishop, David Dezendorf, Gregg Morrow, Members of the Board, Wendy Houlihan, Superintendent, Deborah Leggott, Principal, Rebecca Holmes, Kim Friedman, Kris Jerz, Members of the Public, Judy Hawkins, Recorder

Absent: Craig Hunt (late, came in at 8:08 p.m.)

Call to Order: Kathy called the meeting to order at 7:03 p.m.

Approval of the Minutes for October 13, 2008: David made a motion to approve the minutes of October 13, 2008. Discussion: David asked to have the following corrected. Craig made a motion to go into executive session to discuss personnel. Motion carried with above correction.

Additions & Deletions: None

Members of the Public: a. Rebecca Holmes & Kim Friedman-Pre-K. Kim Friedman gave an overview of Act 62 and the bridge grant for Pre-K program. Wendy gave an overview of Act 62 which is a law for school boards to begin to enter into contracts with programs that are accredited, certified, licensed. You should use existing providers if necessary. This is not mandatory for school boards to participate in. A long discussion ensued. Many questions were asked. The board will review this further and then put it on the agenda for a future meeting. The board will review the paper work that was handed out.

Bills and Purchase Orders: David made a motion to pay the bills and purchase orders as follows: Payroll PO# 28 \$71.42, Payroll PO# 30 \$16,672.67, Payroll PO# 31 \$8,865.54, Vendor Warrant #32 \$18,082.85. A discussion took place concerning a discrepancy in 2 lines of FICA & Social Security that were matching and a reimbursement travel and deposit slip that was different. The FICA and Social Security should be the same amount. Wendy will discuss this with David Patterson at the business office, WCSU. Motion carried to pay bills and purchase orders as read. Motion carried.

Principal's Report: Deborah gave everyone the Principal's Report via e-mail. The Professional Learning Community activity was very successful at TES. It was led by Kris Jerz and Deborah Leggott. It was very focused and productive. Each teacher prepared a summary of what was taking place in their classroom. Deborah reported that the buzzer out front has been

replaced. Mike's Electric has begun the process of installing new lights throughout the building. Deborah will report back to the board concerning the issue of the lights being left on and go off with the sensor versus turn the lights off when you leave the room.

Superintendent's Report: Wendy gave a comprehensive report. She talked about the Professional Learning Community throughout the WCSU on the Wednesday afternoon. December 17th will be another legislative breakfast. November 12th will be a WCSU Technology Committee Meeting at TES at 4:00 p.m.

Old Business:

- a. Animal Dissection Policy warning: Gregg made a motion to warn the Animal Dissection Policy as written. Motion carried.

- b. Annual School/Town Meeting-warning separation: Kathy reported on the meeting with the select board. The select board doesn't see the need to separate out the school and the town warning. The Townshend School Board feels the need to move forward with the separation of the warning for the school. A discussion took place concerning this issue. Wendy will get some clarification on this issue and report back to the board. The Select board has not made their decision as to whether to separate the school and the town warning.

New Business:

- a. Cash flow issues-Tax payments from town: Select board okayed to get the money 10 days after the tax money is received rather than 20 days. There was a discussion as to what can be done to help with the cash flow issue. Wendy has discussed this with Frank.
- b. Initial budget review: TES budget has increased \$101,000. \$85,000 of the \$101,000 is from direct instruction, \$54,000 teacher raises, \$26,000 special ed. increase, \$10,000 raises for all non-certified staff, bus fuel up \$6,400., and food up \$11,000. Health insurance is up 5%. This information is before the state of Vermont has given us any numbers. Kathy reported that she has an itemized list of every expense we had last year and for what it was for. Kathy asked the board to review the budget and it will be discussed again at the next board meeting.

- c. Bus survey: Deborah has received nothing to report on to the board concerning the bus survey results. David and Kathy made some corrections to the initial questions but essentially the committee came up with the initial questions. The committee was going to get

together and come up with the survey results. Glenn Beattie asked Heidi to send home all the survey results to him, which she did.

Committee Updates:

- a. Executive/Super Board: (WCSU Compensation) October 22, 2008.
This meeting took place in Jamaica. A 5% across the board increase was given to all contractual employees.
- b. Policy-None
- c. Technology-None

Correspondence: None

Upcoming Meetings:

- a. WCSU Board Retreat-October 29, 2008 @ West River Grille, 5:30 PM
- b. WCSU Super Board meeting-December 10, 2008 in Brookline, 7PM
(Budget approval)

Executive Session if needed-None

Adjourn: David made a motion to adjourn at 8:44 p.m. Motion carried.

Respectfully submitted,

Judy Hawkins
Recorder