

TSB Minutes
@ Townshend Elementary School
7:00 p.m.
10-12-09-Draft

Present: Kathy Hege, David Dezendorf, Craig Hunt, Kristina Wright, Jessie Bishop, Members of the Board, Deborah Leggott, Principal, Kris Jerz, Member of the Public, Judy Hawkins, Recorder

Absent: Steven John, Superintendent

Call to Order: Kathy called the meeting to order at 7:01 p.m.

Approval of Minutes for September 28, 2009: Craig made a motion to approve the minutes of September 28, 2009. Discussion: Kathy asked to have the following correction made: New Business: Craig made a motion to have the principal sign the contract with Rescue and conclude this agreement. Motion carried with correction.

Additions and Deletions: None

Members of the Public: None

Bills and Purchase Orders:

- a. Notice-final principle payment on 20 year bond. The final principal payment is paid off with one more small interest payment in 4 or 5 months.

David made a motion to pay the bills and purchase orders as follows: Payroll PO#24 \$16,410.32, Payroll PO#25 \$5,762.15, Payroll PO #26 \$710.49, and Vendor Warrant PO #27 \$51,305.75. No discussion. Motion to pay bills and purchase orders as read carried.

Principal's Report: Deborah sent her principal's report via e-mail to members of the board for their review. **Student Learning**: Gardening Results: On October 1st there was a special lunch comprised of the food grown at the community garden by our students under the guidance of Clare Adams. Maureen Holden took some of the vegetables and made a great stew. **Spelling Bee**: The WCSU Spelling Bee took place on October 9 at Newfane Schoole Townshend placed third in the Spelling Bee. **NECAP Assessment**: Testing will be scheduled from October 5-20 and taking place mostly in the morning. **H1N1 Immunization**: On November 10th students with written permission will be escorted to the Dutton Gym to receive their vaccine. Rescue will be stationed at Townshend Elementary School for 1 to 2 hours after the students have received their vaccination in case they are needed. **Building and Grounds**: Boiler/Chimney Update: As of today no estimate has been received from North Eastern Masonry & Chimney Services from Selkirk, N.Y. **Water Disinfection**

System: The disinfection system continues to operate with the same orange warning light on the left unit. **Food Service September Reimbursement:** We will be receiving a check for the largest earnings ever for September from our Federal Reimbursement Program: \$3,039.67. This increase is a reflection of the subscription increase.

Superintendent's Report: Steven John was not in attendance but sent a superintendent's report via e-mail for the board to review. No discussion.

Old Business:

- a. Preliminary budget distribution-postponed until October 26th- Frank Rucker doesn't have the preliminary numbers available as yet.
- b. Update on state plan for flu vaccination: See principal's report
- c. Update on chimney work/repair: Estimation from Selkirk, NY. Table until next meeting. Estimate considerable higher. Deborah Leggott will talk with project manager, Tim Jeffers.

New Business:

- a. Policy book review results: Deborah and Heidi went thru all the minutes and the policy book and found that Townshend only had one policy missing. The policy missing is the Federal one for Drug & Alcohol Testing for bus drivers. Kathy has asked Deborah to ask Steven John to make corrections in the spreadsheet before being sent out to the general public.

Deborah mentioned that teachers have come to her concerning the road out in front of the school. The traffic is going very fast and not watching out for the children. Teachers would be willing to attend with members of the school board and ask the select board for any suggestions they may have.

Parking: Two spaces need to be left available in front of the school on November 10th so Rescue can park there.

Committee updates:

- a. Executive/Super Board-None
- b. Policy-None
- c. Technology- TES meeting on October 8th-in house tech. The in house technology committee was in the process of bidding out the internet connection for e-rate. It was preferred to remain with what we currently have.

Correspondence: None

Upcoming Meetings:

- a. Executive Committee/Super Board Meeting-Wednesday, October 21st
@ 6:00 p.m. for Committee & 6:30 pm for full board, in Wardsboro.

Executive Committee: Craig made a motion to have David act in Kathy's stead if she can't make the meeting. Motion carried.

Super Board Meeting: This meeting is to pass the Strategic Plan. David made a motion to have Jessie act in Kathy's stead if she can't make the Super Board Meeting. Motion carries.

Executive Session: Craig MOVED to enter executive session to discuss personnel. The motion carries and the Townshend School Board entered executive session with Principal Deborah Leggott at 7:44 p.m.

David MOVED to leave executive session. The motion carries and the Townshend School Board left executive session at 7:57 p.m.

Resolution:

David MOVED that the Townshend School Board hire bus services for bus driver planned days off. Craig seconded the motion. The motion fails.

David MOVED the Townshend School Board requests Principal Deborah Leggott find a backup bus driver by word of mouth, Thursday notes, or any means possible. The motion carries.

Adjourn:

Jessie MOVED to adjourn the meeting. By general consent the motion carries and the Townshend School Board meeting adjourned at 8:05 p.m.

Respectfully submitted,

Judy Hawkins
Recorder