

TSB Minutes
@ Townshend Elementary School
6:30 p.m.
1-28-08 DRAFT

Present: Kathy Hege, Al Claussen, Judy Tietz, Glen Beattie, David Dezendorf, Members of the Board, Deborah Leggott, Principal, Kris Jerz, Member of the Public, Judy Hawkins, Recorder

Absent: Wendy Houlihan, Superintendent

Call to Order: Kathy called the meeting to order at 7:25 p.m.

Select Board-Town Meeting Warning: The select board attended the meeting to discuss the town meeting warning.

Approval of Minutes for January 14, 2008: David made a motion to approve the minutes of January 14, 2008. No discussion and the minutes were approved as written. Motion carried.

Additions and Deletions: None

Members of the Public: None

Bills and Purchase Orders: David made a motion to approve the following bills and purchase orders: Payroll PO # 44 \$16,256.52, Payroll PO #45 \$9,224.92, Director's Warrant CE 2008-01 28 A \$887.96, Director's Warrant C.E. 2008-01 28B \$225.00 and Vendor Warrant PO #46 \$15,539.74. Bills and Purchase Orders approved as read. Motion carried. Kathy mentioned the January expense statement and asked Deborah to check into food service purchases and get back to the board with her findings.

Principal's Report: Deborah gave a comprehensive report. The hi-lights were as follows: NECAP Results-all NECAP results are embargoed until the conclusion of the commissioner's press

conference on February 5th. New Year Concert: January 20th the music teacher led all grades through program of song and dance. Financial: January 9th, an electrical problem caused by weather damaged the main control unit of our phone system. Decision requested whether to replace the used unit with a new one. (See under Old Business a.).

Superintendent's Report: Wendy was not present at the meeting but she e-mailed her report to the board.

Highlights were as follows: TES teacher sabbatical for next year, Policy/Regulations: Policy Committee: February 13th Supervisory Union Office 6:30-8:30 p.m. Next WCSU Board Meeting: January 30th at Marlboro Elementary School.

Old Business:

- a. Phone system: Deborah needed feedback as to what the board wishes to do with the phone system . The board wishes to keep the current system and not go with a new one.

Sparky Electric came and checked out the outlet. Deborah will check with Sparky to see what he found.

- b. Staff sabbatical request update: Wendy did request a detailed plan from Julie Dolan concerning her sabbatical and requested it be presented to the board at the February 11th meeting.
- c. Bus repair issues: Al asked Deborah to report on her findings of what she had found out about the request Andrea had submitted to the board for re-imbusement for 3 hours to pick the bus up in Brookline at West River transportation. Deborah reported that the bus wasn't ready when she got to Brookline and she needed to get acquainted with the bus as it was a different bus for her to drive. No bills have been received from Auto Mall as yet. Deborah was asked to keep the board apprised of the bills coming in from Auto Mall.
- d. Overview of final budget-explanation of K-12 blended tax bill. A discussion ensued. The food services salary was

left out unintentionally and now it has been added in. It was an error.

New Business: None

Committee Updates:

- a. Executive/Super Board-None
- b. Policy-None
- c. Technology-None

Correspondence: None

Upcoming Meetings:

Executive/Super Board-January 30, 2008 in Marlboro @ 5PM to discuss the superintendent's evaluation. The WCSU Board of Directors will meet at 7:00 p.m. for the primary purpose of the next steps in the strategic planning process.

Executive Session: David MOVED to enter executive session to discuss personnel and legal issues. The motion carries and the Townshend School Board entered executive session with Principal Deborah Leggott at 7:53 P.M.

David MOVED to leave executive session. The motion carries and the Townshend School Board left executive session at 8:13 P.M.

Resolution: By general consensus the Townshend School Board asked the Principal to notify the Board when incidents needing police response at Townshend Elementary School arise.

Adjourn: By general consensus the Townshend School Board meeting adjourned at 8:15 P.M.

Respectfully submitted,

Judy Hawkins
Recorder

