

TSB Minutes
@ Townshend Elementary School
7:00 p.m.
1-25-10-Draft

Present: Kristina Wright, David Dezendorf, Kathy Hege, Craig Hunt, Jessie Bishop, Members of the Board, Deborah Leggott, Principal, Steven John, Superintendent, Michael Carey, Construction Engineer State of Vermont, Dept. of Environmental Conservation, Judy Hawkins, Recorder

Call to Order: Kathy called the meeting to order at 7:01 p.m.

Approval of Minutes for January 11, 2010: Craig made a motion to approve the minutes of January 11, 2010 as written. No discussion. Motion carried.

Additions and Deletions: Addition: Jessie would like an addition under New Business: Question re: bus.

Members of the Public:

- a. Mike Carey-disinfection system discussion: He attended the meeting to discuss the UV system installed at Townshend Elementary School. A lengthy discussion ensued. He explained the process of the U.V. system to the board. It appears that the schools don't have the right application for Trojan's system to work. Mike has been in contact with Trojan. Mike has written Trojan a letter letting them know the State of Vermont will not let them install any water systems in Vermont until this problem is resolved. Mike is already talking with the Attorney General's office to see what the legal ramifications are with Trojan. Hallett will do the installation and the equipment and run it for 30-60 days. It would cost \$300-\$400 for the plumber. Craig made a motion that the administration be directed to propose a draft letter to Michael Carey, Construction Engineer State of Vermont, Dept of Environmental Conservation, asking for consideration for a loan amendment and to have a second system by Hallett Disinfection UV system installed on a trial basis. Motion carried. Deborah and Steven will draft the letter.

Bills and Purchase Orders: David made a motion to approve the bills and purchase orders as follows: Payroll PO #48 \$15,289.29, Payroll PO #49 \$5,289.00, and Vendor Warrant PO #50 \$18,692.15. Motion carried to pay the bills and purchase orders as read.

Principal's Report: Deborah sent her report via e-mail. While Michael Carey was at the school he observed that the hot water is too hot for the children to be using. The hot water needs to be turned down. Deborah will follow-up on this. Kathy brought up a concern regarding the hot water heater crisis and replacement. Kathy wants to know why this wasn't done when the boilers were

installed. A lengthy discussion took place. It was known that the hot water heater needed to be replaced at the time of the boilers being installed. The third zone was never put in so there is nothing we can do about it now. Deborah will research this further and get back to the board.

Superintendent's Report: Steven sent his superintendent's report via e-mail. No discussion.

Old Business:

- a. Adopt Pupil Privacy Rights: Student Surveys Policy: Craig made a motion to adopt the pupil privacy rights: Student Surveys Policy. Motion carried.
- b. Discuss AIDS Policy (E9): The board had some questions for Steven John to answer. A lengthy discussion ensued. Jessie made a motion to warn the Aids Policy (E9) as written. Motion carried.
- c. Discuss Substitute Teachers Policy (D6): A question: Steven: We do not have a WCSU wide training procedure for substitute teachers. Steven reviews all substitute teachers application and their credentials. Steven distributed a revised policy that addressed some of the issues the board had. This revised policy will be warned. Copies will be made for the board. David made a motion to warn the Substitute Teacher Policy (D6) as read. Motion carried. Deborah will post.

New Business:

- a. Petition for scholarship contribution: A petition for \$1,000 for L&G for Townshend Town Meeting on March 2010. Question is should this be for town warning or school warning. Kathy DeWolf, from the state, said it belonged on the school warning but didn't think it was appropriate because it was not for government purpose. It belongs with social services with town warning and given to the selectboard.
- b. Discuss Local Transportation Policy (F9-Townshend's policy from 2005) David made a motion to warn the F9 local transportation policy. Do you want to warn the policy from 2005 or look at the current one? Board wishes to go with 2005 local Transportation Policy (F9). Motion carried. Deborah will post.
- c. Tobacco Prohibition Policy (E8): Craig made a motion to warn Tobacco Prohibition Policy (E8). Townshend School District will be added and no other discussion. Motion carried.
- d. Grade Advancement Policy (G9): David made a motion to warn the grade advancement policy (G9). Townshend School District will be added and Craig made an amendment to the motion to add K-6 and no other discussion. Motion carried.
- e. Bus: Jessie asked about repairs to the bus of \$1265.52. Jessie wanted to make sure the board knew that the bus went for inspection and was found to have numerous problems. The board was aware of the necessary repairs.

Committee Updates:

- a. Executive/Super Board: None
- b. Policy: None
- c. Technology-None

Correspondence: Kathy reported that we received the flow sheet for waste water from Grace Cottage and on December 16th we used 3,100 gallons. Deborah is checking into this to see why the large volume of water was used on that date. She will report back to the board.

Upcoming Meetings:

- a. WCSU Super Board meeting-January 27, 2010 in Wardsboro @ 7:00 p.m. Governance discussion. David, Kathy, Craig, Jessie and Deborah will attend this meeting.

Executive Session: a. Principal's evaluation

David MOVED to enter executive session to discuss the Principal's evaluation. The motion carries and the Townshend School Board entered executive session with Principal Deborah Leggott and Superintendent Steven John, Ed.D. at 9:00 p.m.

Principal Deborah Leggott left executive session at 9:15 p.m.

Craig MOVED to leave executive session. The motion carries and the Townshend School Board left executive session at 9:37 p.m.

Resolution: Craig MOVED to instruct Superintendent Steven John, Ed.D. to prepare for Principal Deborah Leggott a 3 year contract with the following stipulations: A 3% first year raise; Health and Dental benefits equal to the WCSU Teach Master Agreement in effect for FY11; and with language to allow the Townshend School Board to reassign responsibilities.

The motion carries.

Kristina MOVED to adjourn. The motion carries and the Townshend School Board meeting adjourned at 9:44 p.m.

Respectfully submitted,

Judy Hawkins
Recorder

DRAFT