

TOWNSHEND ELEMENTARY SCHOOL BOARD MEETING MINUTES
JANUARY 23, 2006

In Attendance: Judy Tietz, Loree Zeif, Kathy Hege, Carl McNeeley, members of the board, David Dezendorf, member of the public

Absent: Al Claussen, Cheryl Ruth & Deborah Leggott were excused from attending the meeting by the Board Chair, due to weather conditions.

Call to Order: 7:05 p.m.

Approval of Minutes for January 9, 2006: A motion was made to approve the minutes of January 9th as amended by Loree Zeif. Carl abstained due to absence on 1/9/06. Motion was passed.

Additions and Deletions: Loree asked the have the January 9th minutes amended to state that Kathy Hege made a motion to pay PO #37 for the sum of \$15,187.20 This had been omitted. The motion was passed unanimously. David asked that Diedre Beattie's name be corrected.

Members of the Public: None

Bills and Purchase Orders: Kathy received a bill from Windham Regional Career Center. This is a \$6,200 bill from 04-05 school year. Kathy would like verification from the business manager or Cheryl before paying this bill. Kathy does not like to receive a bill 6 months after fiscal year has closed. Kathy will bring this to someone's attention. This bill will be deferred until next meeting in two weeks. Kathy had an invoice from Cynthia Nau re: a July invoice and June 2005. Kathy would like to know why we got these bills delayed. The sum would be \$550.00 for the June invoice and \$408.00 for the July billing. PO #8401 hold, PO #958.50 to Librarians Book Express and then PO #8386 in the amount of \$6,118 to BUHS Career Center. Kathy made a motion to approve pay orders #42-\$13,689.42, #43-\$6,065.75, and #44-\$14,944.79. The motion was passed.

Principal's Report: Deborah submitted a comprehensive report.

Superintendent's Report: None.

Old Business:

- a. Weapons Policy: Loree made a motion to adopt the draft of the Weapons Policy as written. Motion was passed.
- b. Budget: A new copy of the budget was received. The committee reviewed the budget. Discussion ensued. Kathy made the comment that we really need to watch line #5 \$20,570. Expenditures are down 8.9%. Questions may be asked about the principal's salary increase and why do we need a full time principal now. Deborah will now be paying 20% of her health benefits as is every teacher in the district. We need to have a full time

principal because of new standards. Loree made a motion to approve the budget, the motion passed.

c. Table Food Service Question

New Business: A discussion ensued regarding the phone service loss. In the future if there is telephone service loss, all people should know that they can get thru by using the fax number. Deborah will be asked to put this into the Thursday notes, use the fax number in case of emergency.

It was suggested to designate someone to act as a brokerage to contact the school if they needed to relay a message to the school. Kathy would like to write a letter to CVPS and let them know we are losing our service too often and we don't appreciate Verizon's ill equipped equipment. The fire panel was affected and we could not communicate with anyone. Service was down for as long as 20 hours with no fire protection or emergency service.

Kathy would like the board to approve this request. This has happened 3 times in 18 months. The board approved the request.

Committee Updates: Super Board: Carl was not there. There was a lengthy discussion about the technology coordinator position. TES would not like to have to pay for this position. The job needs to be redefined. \$10,000 was added to the general fund to support the technology coordinator position. On Thursday they will be looking at the job description so that all schools will benefit from it. Kathy is working on this committee. Kathy Hege, Jim Peters and Cheryl Ruth took a tour of the Janos Building. This will be discussed at the January 25th meeting at Harmonyville-Executive Committee. February 15th the super board will meet at TES at 7:00 p.m. in the multi-purpose room. There will be a joint meeting with the Select Board on January 30, 2006 at 7:00 p.m. at the Town Hall. The Executive/Super Board will meet on February 15th, March 22, March 29, April 5 and May 3, 2006.

Technology: The staff has requested that we order some math support software. The 1st grade will do there own web page.

Executive Session: Loree made a motion to go into Executive Session at 8:22 about a student issue. The motion was passed unanimously. No action was taken. At 8:40 p.m. Loree made a motion to leave Executive Session. The motion passed unanimously.

Adjourned: Loree made a motion to adjourn at 8:41 p.m... The motion was carried.

Respectfully submitted:
Judy Hawkins