

TSBoard Minutes-Jan. 22, 2007
Draft

Present: Kathy Hege, David Dezendorf, Glen Beattie, Al Claussen, Judy Tietz, (late), Members of the Board, Deborah Leggott, Principal, Kris Jerz, Member of the Public, Frank Rucker, Business Manager, Judy Hawkins, Recorder

Kathy called the meeting to order at 7:03 p.m.

Approval of the Minutes for January 8, 2007: David made a motion to approve the minutes of January 8th with the following correction: Tina Shakespeare's name was misspelled and has been corrected. Motion carried with correction.

Additions & Deletions: Bills & Purchase Orders: Kathy had an addition.

David made a motion to set aside Members of the Public and budget and financial questions until Frank Rucker arrived, and move to item #5 on the agenda. Motion carried.

Bills & Purchase Orders: We received a refund from VSBIT our previous Worker's Comp. Insurer. The refund check was for \$739. David made a motion to pay bills and purchase orders: PO #42 \$14,985.82, PO #43 \$8,287.87, PO #44 \$17,829.28. David had 2 questions concerning PO #44 1) re: 6 of our seats on the bus needed repairing. Deborah said they had been ripped and repaired previously with duct tape 2) Brunelle & Sons for maintenance on bathroom door. Deborah responded that there was a meeting that took place in the multipurpose room and the door was wedged open by the custodian and someone went in and sprung the door. Motion to pay bills carried.

Principal's Report: Deborah gave a comprehensive report. We are having a lockdown drill, day not announced. It will occur by the end of January. A "Crisis Bag" containing a binder (containing TES crisis protocol, map of the school, emergency parent phone tree and roster of all classes), flashlight, water/cups, whistle, post-its/pen, snack and a book for "whisper reading" by

the teacher are in every classroom on a hook in the designated "safe corner". Curtains with magnetic clips are hung on the inside of every door to be drawn across the glass during the drill. A fire drill and emergency preparedness drill need to be done once a month. Deborah gave an extensive overview of the procedure.

Building Maintenance: Air Exchange Issues: On January 12, Jay Nadeau Air Handler Co. from W. Chesterfield repaired and cleaned the three air exchange units; the main one is housed in the PE closet. Filters have been installed. A sample of the dust from the multi-purpose room floor was sent to Catamount Environmental Co., in Wilmington, Vt. for analysis on December 20th by D. Leggott. The results of the analysis show only organic material with no asbestos or other harmful substances. Deborah will be having some estimates from ServPro and Catamount Cleaners for duct cleaning for the next meeting.

Winter sports will begin on Wednesday, January 24th, and continue on eight consecutive Wednesdays until March 21st. School will dismiss at 11:30. Parents and staff serve as chaperones and instructors.

Superintendent's Report: None (Tina was not present)

Members of the Public: Frank Rucker-budget/financial questions. Frank attended the meeting to discuss the newest version of the budget. The assessment is down a little bit from the previous figure. \$1.42 is the equalized tax rate. Frank reviewed the changes in the secondary portion of the budget. L&G Assessment is broken down into 3 components. Deborah will let Frank know in the morning if the budget gets approved tonight.

Frank explained the prebate payments to the town.

Old Business:

Well casing estimate: Deborah talked with John West from WSI Environmental Services. He recommended we descale the well. He found someone that could video the entire well. This would cost approx. \$500. This photo evaluation would identify the exact need we would have. John

noted that since we are in the process of applying for a back-up chlorinator, the long-range service to the well needs to be considered, which could include deepening it. If we needed to do this, the descaling might be part of the drilling process. John is contacting Ken to find out about his availability. John could find no one to de-scale the well. Kathy suggested to pursue speaking with John West after we know where we are going. This is something we need to consider doing over the summer. Deborah will check with John West to see what he disconnected for a ground wire. She will need to contact an electrician to get this reconnected.

David asked about the chlorinator. Deborah said Elizabeth Walker is working on this, but it is coming along very slowly.

Air exchange update: (See principal's report) There is no damage to the air exchange. They are in fine shape. Duct cleaning is the issue.

Budget discussion/finalization: Judy had a question regarding guidance: The payment used to be paid by Medicaid money to WCSU. It no longer comes through WCSU. It is all coming to TES. We are getting more revenue but not getting more guidance. There was a lengthy discussion regarding P.E. 2 days vs. 3 days. Deborah spoke to the staff regarding leaving P.E. 3 days a week. They would like the 3rd day be dedicated to the Health Curriculum. Many options were tossed around. David made a motion to approve the Townshend School District Total Expenditure Budget for \$1,150,033.00. The motion was defeated. David made a motion to approve the Townshend School District Total Expenditure Budget for \$1,155,334.00 (increasing P.E. by ½ day for a total of 2.5 days). Motion carried.

David, Kathy and either Judy or Glen will attend the Select board meeting to sign the warning for the Town Report.

New Business: It is not for sure that the commissioner is going to attend the meeting in Jamaica. Someone from the Dept. of Education will be in Jamaica on March 7th at 6 PM.

Committee Updates:

Executive/Super Board-None scheduled

Policy: None

Technology: The in-house technology committee will meet on January 23rd, at 4PM to start on the new technology plan.

Correspondence: None

Upcoming Meetings:

- a. TES technology committee-January 23,2007 at 4PM
- b. Joint meeting with Select Board to sign warning-January 29, 2007, 7PM at the Town Hall

Kathy read the articles concerning the school for Town Meeting. Kathy wanted to bring attention to Article #23. Property taxes quarterly. Do we want to make a statement as a board regarding property tax quarterly payments? The feeling was that it definitely needed to be addressed. This quarterly payment doesn't work for the school. This will be brought to the attention of the select board.

Executive Session: None

Adjourn: Kathy made a motion to adjourn at 9:42 p.m.

Respectfully submitted,

Judy Hawkins