

TSB Minutes  
@ Townshend Elementary School  
7:00 p.m.  
1-11-10-Draft

Present: Craig Hunt, David Dezendorf, Kristina Wright, Jessie Bishop, Members of the Board, Deborah Leggott, Principal, Steven John, Superintendent (late arrival), Judy Hawkins, Recorder

Absent: Kathy Hege

Call to Order: David called the meeting to order at 7:02 p.m.

Approval of Minutes for December 28, 2009: Craig made a motion to approve the minutes of 12-28-09. David asked to have the following corrected: The vote on the original budget proposal was a 2-2 tie with the chair abstaining, meaning the motion fails. Motion to approve the minutes carried with above correction.

Additions and Deletions: None

Members of the Public: None

Bills and Purchase Orders: David made a motion to approve the bills and purchase orders as follows: Payroll PO#45 \$16,450.02, Payroll PO#46 \$5,574.76, Vendor Warrant PO #47 \$5,941.48. No discussion. Motion carried.

Principal's Report: Deborah presented her principal's report via e-mail. No discussion.

Superintendent's Report: Steven presented his report via e-mail. Steven asked the Board to expect a brief governance discussion during the next WCSU meeting scheduled for January 27, 2010 at Wardsboro Elementary School. Information finalized during the Governance Committee meeting of January 14<sup>th</sup> will be sent to the Boards for review prior to the meeting.

Old Business:

- a. Adopt HIPPA Policy: Craig made a motion to adopt HIPPA Policy as warned on 12/28/09. No discussion. Motion carried.
- b. Discuss/warn AIDS Policy (E9): Craig made a motion to warn the AIDS Policy E9 for school Pre-K thru 12. David would like the following added to the policy: make sure this is coordinated with Dept. of Health; Page 3 who is going to be responsible for providing the health education re: AIDS and who will pay for it. Page 6 outlines comprehensive program but David would like to have mentioned who will the coordinator be to oversee the HIV education plans and program and who will be responsible for assisting the school board in developing and implementing comprehensive health education including HIV education and who

will be responsible to provide parents, families, students and the community, opportunities for education, discussion, and the development of recommendation about a comprehensive HIV prevention education plan. Page 7: At what grade level will all employees consistently adhere to infection control guidelines in locker rooms and all play and athletic settings? A lengthy discussion took place. Motion fails.

- c. Discuss/Warn Pupil Privacy Rights: Student Surveys Policy (F27): Craig made a motion to warn the Pupil Privacy Rights Policy. Student Surveys. A discussion ensued. Motion carried to warn policy as written.
- d. Discuss/warn Substitute Teachers Policy (D6): Craig made a motion to warn the Substitute Teachers Policy (D6): A discussion ensued. Motion failed.

New Business:

- a. Distribute local transportation Policy F9, Tobacco Prohibition Policy E8, Grade Advancement Policy (G9). David distributed these policies to the board for their review and to be discussed at the next board meeting.

Committee Update:

- a. Executive/Super Board: Wednesday, January 27<sup>th</sup> at Wardsboro @ 7:00 p.m.  
WCSU Board of Directors
- b. Policy-None
- c. Technology-None

Correspondence: None

Upcoming Meetings:

WCSU Board of Directors Meeting: Wednesday, January 27<sup>th</sup> @ Wardsboro @ 7:00 p.m.

Executive Session: a. Superintendent's evaluation

Craig MOVED to enter executive session to evaluate the Superintendent. The motion carries and the Townshend School Board entered executive session at 7:42 p.m. As everyone else left the meeting.

Craig MOVED to recess the evaluation. The motion carries and the Townshend School Board left the evaluation executive session at 7:50 p.m.

Craig MOVED to enter executive session to discuss personnel. The motion carries and the Townshend School Board entered executive session at 7:50 p.m. with Superintendent Steven John.

Jessie MOVED to leave executive session. The motion carries and the Townshend School Board left executive session at 8:15 p.m.

No Resolution

The Townshend School Board and Superintendent Steven John briefly discussed the questions needing answers from the AIDS Policy (E9) and Substitute Teachers Policy (D6) that will be warned for discussion during the next Townshend School Board meeting.

Dr. John asked the Board to expect a brief governance discussion during the next WCSU meeting scheduled for January 27<sup>th</sup>. (See under Superintendent's report).

The Townshend School Board returned from recess to the Superintendent evaluation executive session at 8:27 p.m.

Jessie MOVED to leave executive session. The motion carries and the Townshend School Board left executive session at 9:02 p.m.

Resolution: The Superintendent's evaluation completed by the Townshend School Board will be sent to the WCSU Board Chair.

Kristina MOVED to adjourn. The motion carries by unanimous consent and the Townshend School Board meeting adjourned at 9:03 p.m.

Respectfully submitted,

Judy Hawkins  
Recorder