

TSBoard Minutes-January 8, 2007
Draft

Present: David Dezendorf, Kathy Hege, Judy Tietz, Glen Beattie, Al Claussen, Members of the Board, Deborah Leggott, Principal Tina Shakespere, Interim Asst. Superintendent, Tammy Claussen, Member of the Public, Judy Hawkins, Recorder

Call the meeting to Order: Kathy called the meeting to order at 7:06 p.m.

Approval of the Minutes for December 11, 2006: David made a motion to approve the minutes of December 11, 2006 as corrected. The board was not unanimous in their view of 3 days of P.E. vs. 2 days.

Additions and Deletions: None

Members of the Public: Tammy Claussen attended the meeting to discuss the 3 days of P.E. issue. She feels TES has raised the bar for increasing the P.E. time. She feels strongly that we should keep the 3 days of P.E. vs. cutting this from the budget. Kathy commented on the money aspect of this. The cost of an extra day of P.E. is \$8,000.

Bills & Purchase Orders: David made a motion to pay PO #37, \$15, 444.14, PO # 38 \$8,412.64, PO # 39 \$13,763.89, PO# 40 \$7,117.34, PO# 41,\$16, 081.51. Two PO's received- 1) from Vermont School Boards Assn. (it is has been taken out of PO #41. Deborah will send back to the VSBA informing them TES will not be participating this year. 2) BUHS Career Center for a bill of \$500 for a student at L&G. This is not to be paid by Townshend Elementary School (taken out of PO #41). Motion carried unanimously.

L&G assessment question: Kathy has an issue re: payment of Leland and Gray assessment. It is over 50%. Kathy asked the board if Frank Rucker could attend the next meeting. The board agreed. Deborah will ask Frank to attend the next meeting.

Principal's Report: Free Holiday Lunch December 22nd. The TES kitchen provided a festive holiday lunch of turkey with all the fixings. New Year's Concert with Mary Cay Brass on January 2nd. Brattleboro Music Center

Concert Jan. 8 at 11:00. Field trips: 6th grade students were surprised by a holiday trip to Brattleboro for pizza and an afternoon of bowling to add a bit of cheer? Rick Hege transported them in his van. Water ban lifted: This ban was lifted during vacation. The remaining bottled water will be used and coolers picked up by Crystal Rock Co. Air Exchange Issues: During vacation, a dust issue in the multipurpose room was investigated and the discovery of a clogged air exchange unit and filters that hadn't been changed in a long time was made when Roger Brown inspected the air exchange unit. Relocation of ski storage: After the stove, cooler and other unwanted storage is removed from the room adjacent to the basement elevator, ski equipment now stored in the old basement library will be removed and stored there. Winter Sports: An eight week program involving downhill skiing, cross country skiing and swimming will commence January 17th and will continue until March 14th.

Superintendent's Report: Informational Items: The December Administrators' meeting took place on Wednesday, December 20th. Jeffrey Kampion, an investigator from the Vermont Dept. of Transportation met with the principals to ensure their understanding of the requirements regarding Mandated Drug and Alcohol Testing for Bus Drivers. The winter issue of the WCSU Newsletter/Report entitled Matters of Education, from the office of the Superintendent, will be distributed electronically to all board members, administrators, and teachers. The WCSU Local Standards Board plan of operation was amended on September 2, 2006. We were notified by the Vt. Dept. of Education Licensing Division that it was approved. Dr. Kathleen Davis, University of Mass, spoke with the district professional development committee on December 12th, regarding the possibility of offering online class, "Investigating Science Classrooms".

Updates: Meetings of the Committee for the revision of the WCSU K-6 Language Arts Curriculum Framework will be held on the following dates: Grades K-2: January 22nd and February 5th, from 1:00-3:00 at the WCSU Grades 3-6 January 11th: and February 1st, from 1-3 at the WCSU

Ann Allbee, our WCSU Mentor Teacher Leader, met with mentees on January 4th at the WCSU. Discussion centered around what the mentoring

program might look like for next year. Participants shared their thoughts on what has worked and what needs more work.

At the December WCSU Professional Development Committee Meeting, evaluations of strands were reviewed and analyzed. All in all, evaluations were very positive.

The annual evaluation process for administrators is underway. Mid-year conferences between the Central Office and administrators will take place during January. Principals are also in process of evaluating their professional staff. Fall observations have been completed and additional observation (s) will take place in the spring.

Kathy mentioned that the new technology plan needs to be done for the district by June 30, 2007. She mentioned this to Tina and she made note of this.

Old Business:

- a. Scrap metal cleanout-(See Principal's Report)
- b. Boil water order lifted: (See Principal's Report)
- c. Budget finalization: Deborah presented draft #4 of the budget to the board. She went over each change that had been made. The budget will be finalized on January 23rd, after questions have been answered on January 22nd board meeting.

WCSU data management assessment/agency fund. Kathy asked Tina about the Power School system. If we want support we do have to buy into in on an agency fund basis. This came into the budget as an agency fund which had not been approved yet. Kathy feels the whole district needs to participate if they are going to use the Power School person. Kathy feels the burden needs to be divided amongst the 9 schools in the district. This will need to be dealt with before we pass the budget. We also need to talk about P.E. Kathy asked the board to think about how they want to proceed with the P.E. issue. She asked them to be ready to discuss these issues at the next board meeting.

Do we want to increase the line in the budget to have the well casing cleaned out this summer? John West will be contacted to get an estimate

of how much this will cost either to replace it or to have it cleaned.
Deborah will contact him.

New Business:

Air exchange issue-(See Principal's report)

Committee Updates

Executive/Super Board-passed budget at one and hired Superintendent at the other. Wendy Houlihan is new Superintendent's name and she will come on board July 1, 2007.

Policy: No policy committee meeting. Deborah was asked to contact Cheryl Ruth to obtain a CD with the policies on it.

Technology: No technology committee meetings

WCSU tech. committee will be starting up to finalize the job description

Correspondence: Kathy read a letter from Vt. Heart Association. It addressed TES having 3 days of P.E. and commends TES for helping them fight the obesity issue.

Upcoming Meetings:

a. Joint meeting with the Selectmen to sign the Warning-

Monday, January 29, 2007, 7:00 P.M. at the Town Hall.

b. Pre-town Meeting-Monday, February 26, 2007, 7:00 P.M. @ the Town Hall

Executive Session: David made the MOTION to enter executive session to discuss personnel. The motion carries and the Townshend School Board entered executive session at 8:55 PM with Principal Deborah Leggott and Assistant Superintendent Tina Shakespeare.

David made the MOTION to leave executive session at 9:17 PM. The motion carries and the Townshend School Board left executive session.

Resolution: The Townshend School Board acknowledged the resignation of Guidance Counselor Melanie Zwolinski and thanks her for her many years of service to the students of Townshend School District.

Al Claussen made the MOTION to enter executive session to discuss personnel issues. The motion carries and the Townshend School Board entered executive session at 9:20 PM.

Glen Beattie made the MOTION to leave executive session. The motion carries and the Townshend School Board left executive session at 9:35 PM.

No resolution.

The Townshend School Board adjourned by general consent at 9:35 PM.

Respectfully submitted:

Judy Hawkins